

## TERMS AND CONDITIONS FOR PURCHASES AFFECTING PRODUCT QUALITY AND SAFETY

**The terms and conditions listed below are additional to the general commercial terms and conditions that are applicable to all Overall Forge purchase orders.**

- 1 The supplier shall flow down to sub-tier suppliers, applicable requirements as stated in the purchase order that influence the supply of goods or services to Overall Forge.
- 2 The supplier shall maintain effective records that provide evidence that the goods or services provided to Overall Forge conform to the requirements of the order and the quality system complies with the requirements of the QMS.
- 3 Records supporting the compliance of goods or services supplied to Overall Forge shall be made available for review by Overall Forge or other interested parties for a period of not less than 7 years unless otherwise stated.
- 4 If the supplier detects a non-conformance to goods or services supplied to Overall Forge, the supplier shall notify Overall Forge within 24 hours of detecting the non-conformance. Non-conforming product shall not knowingly be supplied to Overall Forge without written permission from Overall Forge.
- 5 Post-delivery, if the supplier suspects a non-conforming product or service has been supplied to Overall Forge, Overall Forge shall be notified in writing at the earliest possible time after detection of the non-conformance.
- 6 In the event of the supplier detecting a non-conforming good or service, the supplier shall take the necessary action to determine the root cause of the non-conformance and document the actions taken in order to prevent a repeat of the occurrence.
- 7 The supplier shall notify Overall Forge of changes to the processes or the location of manufacture involved in the production of the goods or services to be supplied to Overall Forge. Any changes may require the approval by Overall Forge prior to the supply of the goods or services.
- 8 The supplier shall supply full certification for the goods or services supplied, all certification shall be traceable to national standards.
- 9 Overall Forge or any other interested parties shall be granted access to review processes or records of the supplier or sub-tier suppliers involved in the fulfilment of the purchase order.
- 10 Overall Forge may at any time request the right to carry out on-site surveillance and witness any actions or testing carried out in the fulfilment of the purchase order. The supplier shall provide Overall Forge at least 3 days' notice of any requested witness point.
- 11 The supplier shall not proceed past a nominated HOLD POINT without written authorisation from Overall Forge.
- 12 When required, the supplier and sub-tier suppliers must be able to demonstrate compliance with the USA + DFAT consolidated list screening from the acting SOX Co-ordinator and Facility Compliance Officer.
- 13 When required, the supplier shall provide First Article inspection records, any first article item shall be identified.
- 14 All work shall be carried out by personnel who are fully trained to produce the goods or provide the service and have the required certification as required to perform the activity.
- 15 The supplier shall ensure that personnel producing or associated with the production of the goods or services are aware of how and why their contribution to the process contributes to product service conformity.
- 16 All processing, testing and inspections shall be carried out as per the latest edition of any standard referred to in the purchase order.
- 17 The supplier shall ensure that all personnel involved in the production of the goods are aware of the requirements of product safety and how their input affects product safety.
- 18 The supplier shall maintain a program that prevents the inclusion of any foreign body in product supplied to Overall Forge.
- 19 The supplier shall maintain a program that prevents the inclusion of any counterfeit products in product supplied to Overall Forge.
- 20 Any special processes used in the production, testing or inspection of product being supplied to Overall Forge, e.g. heat treatment, testing shall be covered by applicable accreditation.
- 21 The supplier and all personnel producing the goods or services to fulfil the requirements of this order shall operate in an ethical manner, this can include adherence to national and international laws re conditions of labour supply and conditions, preventing bribery or corruption and operating in an environmentally friendly manner.